



This module is an online application process of managing Housing Loan in SSM, subject to employee’s eligibility and Treasury Department’s final approval.

Below are the quick guide for Dept Appraiser Verifier to Assess / On-Hold / Reject HL Application:

## Maintain Housing Loan Application

- 1

In Fiori (ESS), click on **Appraiser Verification** tile
- 2

Read & close **message pop-up**
- 3

Review **all sections** in **application tab**
- 4

Go to **assessment tab** and review **respective dept section**
- 5

Review the **last 3 tabs**
- 6

Click **Assess / On-Hold / Reject**

Please refer to the **User Guide** for a step-by-step guide. **Housing Loan User Guide** is available on **SSM Info Website**:

[www.jp.gov.bn/SSM](http://www.jp.gov.bn/SSM)