



### In this Edition

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**Check out previous editions of GEMS Connect.**

<http://jpa.gov.bn/gems/EN/downloads.htm>

## Congratulatory Message from GEMS

The GEMS Team and their PMO Counterparts would like to extend a warm congratulatory note on the recent promotion dated 25<sup>th</sup> December 2008 to:



**Yang Mulia Awang Sa Bali bin Abas,**  
Director General of Public Service, Negara Brunei Darussalam on his recent promotion to Permanent Secretary at the Prime Minister's Office.



**Yang Mulia Awang Haji Ibrahim bin Haji Hassan,**  
Director of Administration and Services, Ministry of Communications on his recent promotion to Director General of Public Service, Negara Brunei Darussalam.

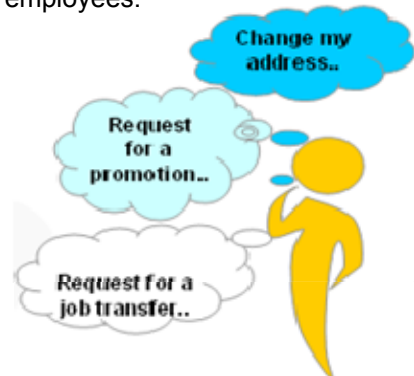
## GEMS Modules for Release 1 – What are they and how will it affect us?

The first pilot release (otherwise known as R1) in April will roll-out four modules of GEMS to PMO and its five departments. By the time of the release date, all HR Administrators and Self-Service Users in the departments enabled with GEMS will have the opportunity to have a first-hand experience of the system. The functional benefits that each of the four modules in R1 will deliver is dependent on the role that we play in GEMS.



**HR Administrator**

As a HR Administrator, we may have better visibility and control over the movement of our employees.



**Employee**

As an employee, we can easily update personal details or sent a promotion request to our supervisor online.

More details of the modules that will be included in R1 and how it affect us as end-users from PMO and its five departments is provided on the web at

**"GEMS Modules for R1 - The What, When and Who".**

[http://jpa.gov.bn/gems/EN/Features\\_Bank/GEMS\\_R1\\_Modules.htm](http://jpa.gov.bn/gems/EN/Features_Bank/GEMS_R1_Modules.htm)



## Change Management – Supporting the Change in Our Workplace

The GEMS team has developed a series of activities to help us manage the changes that will be occurring in our workplace. This ensures that we experience a smooth transition from our current work processes to the new processes.

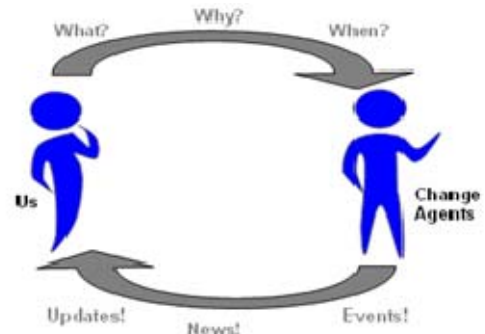
Provided below is an overview of some of the activities that we will be involved in:

March 2009	April 2009
<p><b><u>For HR Administrators</u></b></p> <ul style="list-style-type: none"> <li>□ Mass Briefing               <ul style="list-style-type: none"> <li>○ Provides information about GEMS, the changes it will bring and the training workshops that will be conducted.</li> </ul> </li> <li>□ Training Workshop               <ul style="list-style-type: none"> <li>○ Provide comprehensive training on how to use GEMS.</li> </ul> </li> </ul>	<p><b><u>For HR Administrators</u></b></p> <ul style="list-style-type: none"> <li>□ GEMS 'Go-Live' Activities               <ul style="list-style-type: none"> <li>○ Email notifications and a roving team will be provided to support the changes occurring on the actual day.</li> </ul> </li> <li>□ Feedback Surveys               <ul style="list-style-type: none"> <li>○ Surveys will be made available to for us to comment on how GEMS was implemented in our department and/or ministry.</li> </ul> </li> </ul> <p><b><u>For Self-Service Users</u></b></p> <ul style="list-style-type: none"> <li>□ Self-Service Road Show               <ul style="list-style-type: none"> <li>○ Provides a showcase of GEMS and the functions available for self-service users.</li> </ul> </li> </ul>

## Change Champions and Agents – Supporters of Change

A network of Change Champions and Agents has been appointed for each department or ministry as representatives of GEMS.

They will help the Change Management team to organize change activities within our department or ministry and provide us with the most relevant updates where necessary.



Find out how we can improve the GEMS experience with our local GEMS representatives by visiting the GEMS Information website at **[“Supporting the Change in Our Workplace”](http://www.jpa.gov.bn/gems/EN/Features_Bank/Supporting_Change.htm)**.

[http://jpa.gov.bn/gems/EN/Features\\_Bank/Supporting\\_Change.htm](http://jpa.gov.bn/gems/EN/Features_Bank/Supporting_Change.htm)



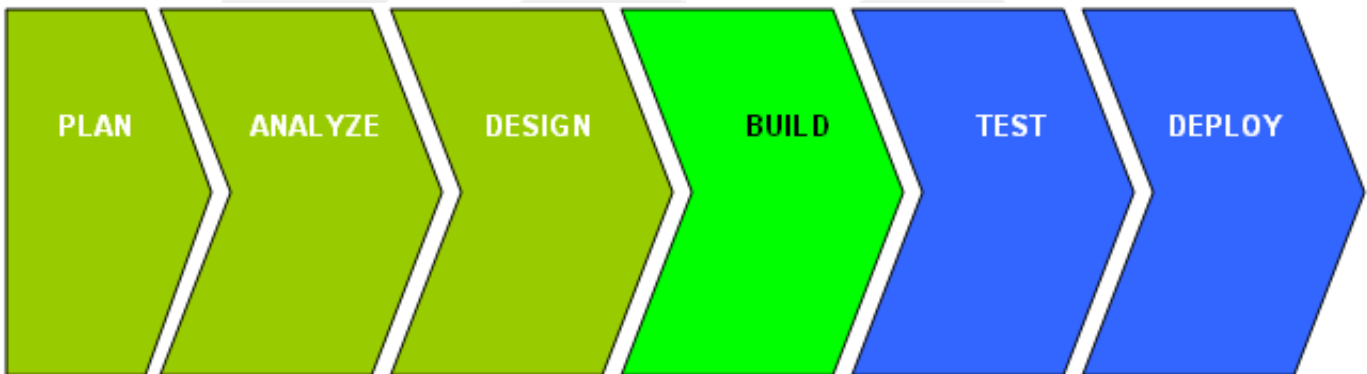
## Mass Briefing for HR Administrators



A mass briefing will be held in March for all prospective HR Administrators in PMO and its five departments for R1. Don't miss the opportunity to learn more about GEMS, the implications it will have in our work environment and how to prepare for the training programs that we as HR Administrators will be attending.

Scheduled information of the mass briefings will be published in next month's issue of GEMS Connect. Keep an eye out for more information at the GEMS Information Website. Find out more at "[HR Administrators' Mass Briefing for R1 \(Release 1\)](http://jpa.gov.bn/gems/EN/Features_Bank/Mass_Briefing_R1.htm)". ([http://jpa.gov.bn/gems/EN/Features\\_Bank/Mass\\_Briefing\\_R1.htm](http://jpa.gov.bn/gems/EN/Features_Bank/Mass_Briefing_R1.htm))

## Where is GEMS Now?



In this month, the GEMS team enters the build phase equipped with the new work processes that was thoroughly analyzed and carefully designed. In the build phase, different components of GEMS will be developed and customized, default settings of how the system operates will be configured and at the same time prospective HR Administrators for GEMS in R1 will be identified. Find out more of the project progress for [January 2009](http://jpa.gov.bn/gems/EN/progress.htm). (<http://jpa.gov.bn/gems/EN/progress.htm>)

## GEMS Latest FAQs

Do you have any questions about GEMS? Do you have any suggestions about the GEMS? Email them to [gems@psd.gov.bn](mailto:gems@psd.gov.bn). Your questions will be answered, published in the next edition of GEMS Connect and made available in the website.



## GEMS Gallery – A Collection of Precious Moments

Visit the new **GEMS gallery** ([http://jpa.gov.bn/gems/EN/Features\\_Bank/gallery.htm](http://jpa.gov.bn/gems/EN/Features_Bank/gallery.htm)) and browse through the various photo albums by events. Below are some examples of what we can do with the new photo gallery.



Home | About GEMS | Features | Project Progress | FAQ | Project Downloads | **Gallery** | Contact GEMS team | Site Map | Change Network

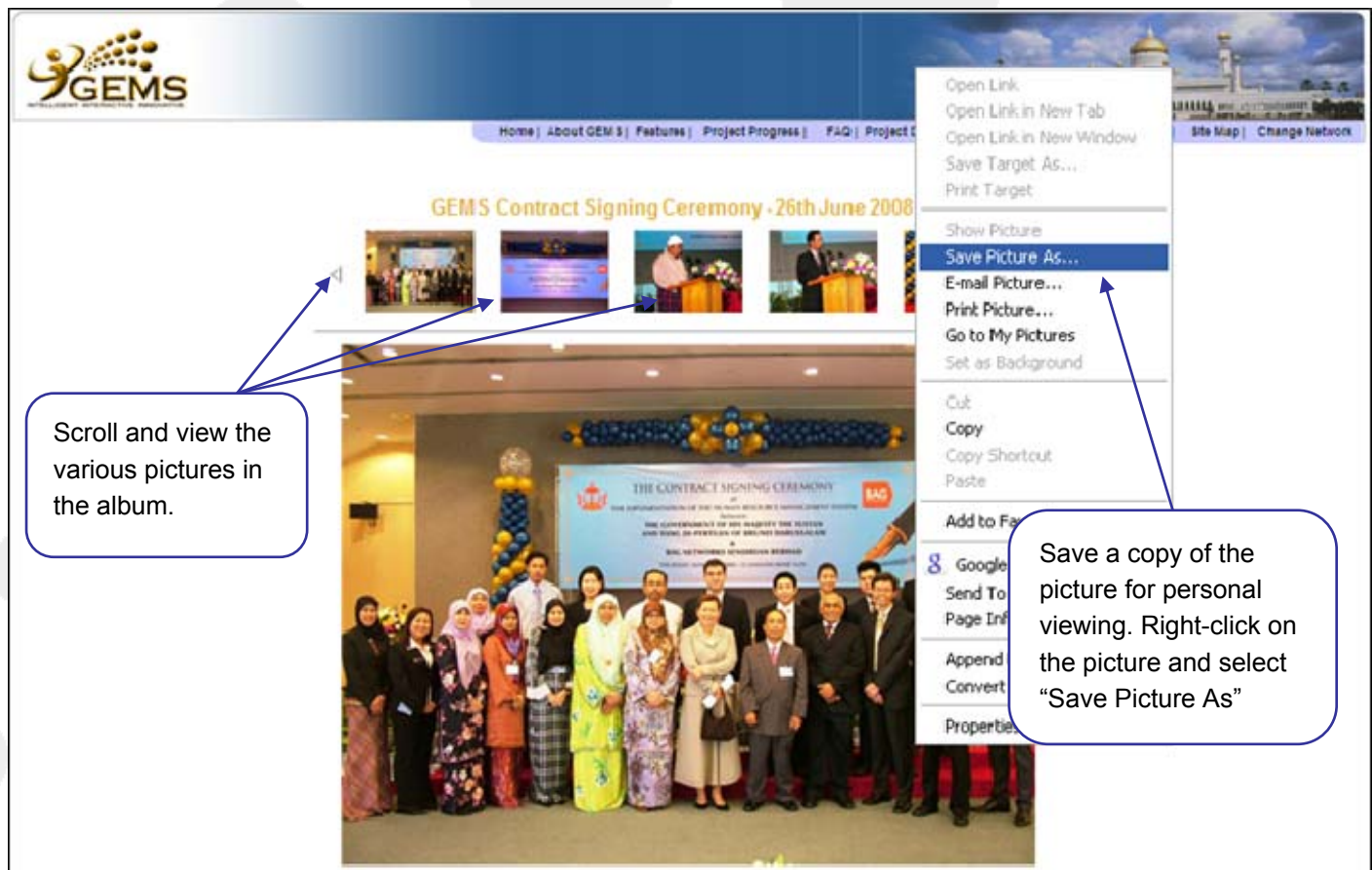
**GEMS Gallery**

**GEMS Ice Breaker - 3rd March 2008**  
Prior to the start of the project, the GEMS implementation team and their PMOs attended an ice breaker event that allows them to get acquainted with each other through a series of team-building activities. [Browse album](#)

**GEMS Contract Signing Ceremony - 26th June 2008**  
The Contract Signing Ceremony for the Implementation of GEMS took place at the Conference Hall of the International Convention Centre, Berakas. The event was attended by about 200 guests comprising of Permanent Secretaries from various Ministries, Heads of Departments, Deputy Directors, Assistant Directors and Chief Executives of various government agencies. [Browse album](#)

Browse through different albums categorised by events

Go to the new Gallery link.



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**GEMS Contract Signing Ceremony - 26th June 2008**

Scroll and view the various pictures in the album.

Save a copy of the picture for personal viewing. Right-click on the picture and select "Save Picture As"

- Open Link
- Open Link in New Tab
- Open Link in New Window
- Save Target As...
- Print Target
- Show Picture
- Save Picture As...**
- E-mail Picture...
- Print Picture...
- Go to My Pictures
- Set as Background
- Cut
- Copy
- Copy Shortcut
- Paste
- Add to Favorites
- Google
- Send To
- Page Info
- Append
- Convert
- Properties