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| **JPA/3.3/P/1.10** |  | **BORANG H** |



JABATAN PERKHIDMATAN AWAM

[UNIT PENGURUSAN LATIHAN DALAM PERKHIDMATAN]

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| **BORANG MELAPOR DIRI SELEPAS MENJALANI**  **LATIHAN DALAM PERKHIDMATAN DALAM / LUAR NEGERI** |

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| 1. **KETERANGAN PERIBADI** | | | | | | | | | | | | | | | |
| **NAMA** |  | | | **NO.KPP** |  |  | - |  |  |  | |  |  | |  |
| **NO. HP** |  | **NO. TEL RUMAH** |  | **NO. TEL PEJABAT** | | | |  | | | | | | | |
| **JAWATAN** | | **KEMENTERIAN / JABATAN** | | | **BAHAGIAN** | | | | | | | | | | |
|  | |  | | | **I** | | **II** | | **III** | | **IV** | | | **V** | |

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| 1. **KETERANGAN KURSUS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TAJUK KURSUS** | |  | | | | | | | | | | | | | | | | | **TEMPAT KURSUS** | | | | | |  | | | | | | |
| **TEMPOH KURSUS** | |  | | | | | | | | | | **JENIS SKIM** | | | | | | |  | | | **LDP PENUH** | | |  | **CUTI BELAJAR DALAM NEGERI** | | | | | |
| **PIHAK PENAJA**  ***(Jika berkenaan)*** | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TAHAP KURSUS** |  | **Kepakaran / Sebanding** | | | | | | | | | | | | | | | | | |  | | | **Master (Coursework sahaja)** | | | | | | | | |
|  | **PhD / Sebanding** | | | | | | | | | | | | | | | | | |  | | | **Diploma/Sijil Lepasan Ijazah/Sebanding** | | | | | | | | |
|  | **Master (Coursework + Exam + Disertasi)** | | | | | | | | | | | | | | | | | |  | | | **Ijazah Pertama/Sebanding** | | | | | | | | |
|  | **Master (Coursework + Exam)** | | | | | | | | | | | | | | | | | |  | | | **Diploma Tertinggi Kebangsaan / Sebanding** | | | | | | | | |
|  | **Master (Coursework + Disertasi)** | | | | | | | | | | | | | | | | | |  | | | **Diploma / Sijil / Sebanding & Ke Bawah** | | | | | | | | |
|  | **Master (Disertasi + Exam)** | | | | | | | | | | | | | | | | | |  | | | **Kursus / Penempatan (Kursus Dari 6 Bulan)** | | | | | | | | |
| **TARIKH BERMULA** | **H** | **B** | | | **T** | | **TARIKH BERAKHIR** | | | **H** | | | **B** | | | **T** | | | **\*TARIKH AKHIR PEPERIKSAAN** | | | | | | | | | | **H** | **B** | **T** |
| **\*TARIKH MENGHANTAR TESIS / DISERTASI** | | | | | | | | | **H** | | **B** | | | | | | **T** | | | | **\*TARIKH VIVA**  **(Untuk PHD sahaja)** | | | | | | **H** | **B** | | **T** | |
| **TARIKH MENINGGALKAN TEMPAT PENGAJIAN** | | | | | | **H** | | **B** | | **T** | | | | | **TARIKH BELAYAR DARI**  **NEGARA TEMPAT PENGAJIAN** | | | | | | | | | | | | **H** | **B** | | **T** | |
| **TARIKH TIBA DI NBD** | | | **H** | | | **B** | | **T** | | **TARIKH MELAPOR DIRI UNTUK BERTUGAS** | | | | | | | | | | | | | | | | | **H** | **B** | | **T** | |
| **KEPUTUSAN** | | | | | |  | | **LULUS** | | | | | |  | | | | **GAGAL** | | | | | |  | | | **MENUNGGU KEPUTUSAN** | | | | |
| **ULASAN (JIKA GAGAL)** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**\****Salinan Jadual Peperiksaan / Surat Pengesahan Kuliah Berakhir / Pengesahan Penghantaran Tesis / Sijil Kelulusan / Surat Pengesahan Penempatan / Sijil Penghargaan (jika ada) hendaklah disertakan bersama borang ini.*

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| **UNTUK KEGUNAAN UNIT PENGURUSAN LATIHAN DALAM PERKHIDMATAN,**  **JABATAN PERKHIDMATAN AWAM** | | | |
| Adalah disahkan bahawa penama di atas telah melapor diri di Unit Pengurusan Latihan Dalam Perkhidmatan, Jabatan Perkhidmatan Awam pada  Hari  Tahun  Bulan | | | |
| Nama |  | | |
| Jawatan |  | | |
| Tandatangan |  | Tarikh |  |

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| Salinan | Jabatan / Bahagian / Unit Sumber Tenaga Manusia, Kementerian / Institusi \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Pengarah \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |